

NEWHAVEN COLLEGE

THE COLLEGE

College -trading co-operative with shares incorporated on
28 August 1979. Its registered address is 1770 Phillip Island Road, Phillip Island Vic 3923.

NEWHAVEN COLLEGE VISION

Newhaven College supports the pursuit of personal excellence and encourages personal best through social, emotional, intellectual and spiritual growth.

NEWHAVEN COLLEGE MISSION

We aim to provide an environment where creativity, academic, emotional, spiritual, physical and life skills are nurtured.

We do this by:

- Creating a respectful working environment for students and staff
- Providing a personalised and student-centred approach to learning through creative and physical activity
- Building a culture of achievement in both students and staff
- Focusing on continuous improvement and shared accountabilities
- Promoting equity and social justice
- Developing partnerships with our community local, national, and global
- Recognising and celebrating diversity
- Encouraging school and community health and well-being

NEWHAVEN MOTTO

, then you will be strong and secure

NEWHAVEN COLLEGE VALUES

At Newhaven College we affirm the values of our society which promote the dignity of the individual, foster relationship based on integrity and create a genuine concern for our environment. Our strategic plan, programs and practices reflect the following core values:

Respect Treat oneself, others and the environment with care and compassion. Embrace the values and beliefs of others.

Excellence Seek to accomplish worthy and admirable outcomes in everything you do. Approach life with resilience and perseverance. Embrace challenges with enthusiasm and confidence.

Responsibility
ways, contribute to the community and behave in an environmentally sustainable way.

Honesty Be sincere and seek the truth. Be truthful to yourself and others.

Empathy

The Board is elected pursuant to the **Rules of Newhaven College Co-operative Limited**

THE ROLE OF THE BOARD

college and not to be involved in the day to day management. It is
college

INDUCTION FOR NEW MEMBERS

An induction meeting is held with all new Board members, and should be conducted by the Chair with the assistance from the Principal as appropriate.

Material provided to new Board members should include:

The Board Charter

Financial statements and report for previous two months

School governance guidelines and policy statements

Access details for the Corporations Act

THE PRINCIPAL

The Principal is appointed by the Board. The authority to exercise managerial powers is delegated from the Board to the Principal. The Principal is responsible for the ongoing management of the College, in accordance with the strategy, policies and programs approved by the Board. The Principal is responsible for the daily operations of the College, and oversees the educational programs and developments in the College and school community.

The Principal is responsible for the management and day to day operations and business of the College which includes:

manage the College to achieve the goals agreed and endorsed by the Board whilst at all times

having regard to the Key Values and Mission Statement

oversee the educational programs and developments in the College

keep the Board informed on any relevant issues

BOARD PROCESS

Board Directors will act in a manner to enable the conduct of meetings to be informed, productive and result orientated.

To this end they will:

- accord other Board directors and their views respectfully
- act in a professional manner
- act in accordance with the Rules of this Charter
- raise and address issues in a confident and firm, but friendly manner
- minimise chatter and irrelevant remarks
- refrain from interruption or interjection
- use good judgment, common sense and tact
- ask questions or seek explanations whenever they do not fully appreciate the issues discussions or resolutions
- respect the confidentiality of Board discussions
- seek specialist advice if necessary
- not use any information obtained by virtue of their position on the Board for any purpose other than it was intended
- declare any potential conflicts of interest
- be assured that the College is able to pay its debts as and when they fall due

MINUTES, AGENDAS AND REPORTS

Minutes, agendas and reports should be circulated by the Friday before the next Board meeting.

INDEMNITY

The School indemnifies the Board of Directors to the full extent permitted by law and in particular subject to the Corporations Act (2011)

INSURANCE